

# HARDEN KITE FESTIVAL

Saturday 8<sup>th</sup> October 2022 10am – 4pm

Harden Racecourse, Burley Griffin Way Harden NSW 2587

Harden Kite Festival Stalls contact person: Lucy Targett Mobile 0448 255714

## 2022 MARKET STALL APPLICATION FORM

Applications close 30<sup>th</sup> August 2022

### **\$30 Standard site 6m x 3m no power**

Contact Name:

Business Name:

Address:

Phone:

Email:

Website:

Facebook/Instagram:

Description of product/s to be sold:

How many persons will be attending with stall:

Any Special Requirements (There may be an additional charge)

Answer the below Questions (HIGHLIGHT ONE ANSWER)

1. What payment method of Site fees you prefer?
2. Are you a non-profit? YES NO
3. Are you a local from Hilltops Council? YES NO
4. A copy of current Public Liability 20 million Insurance Certificate of Currency is attached? YES NO

T H A N K Y O U for submission of your application.

We appreciate it and look forward to a wonderful 2022 Harden Kite Festival.

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<b>OFFICE USE ONLY</b> Payment Method : _____ Payment Date : _____ Stall Number : _____
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## Requirements and Information for Market Stallholders

We ask all attendees to please comply with the NSW Health regulations at the time of the event.

### Wellbeing

- If entertainment performer/s are unwell (fever, cough or sore throat), they are not permitted to attend the event. If they become unwell on the day, they must return home immediately and inform the Harden Kite Festival Committee.
- If entertainment performer/s have tested positive for COVID-19 in the last 7 days, they are not permitted to attend the event.

### Hygiene and Physical Distancing

- Adopt good hygiene practices.
- Ensure you have sanitizer and disinfectant available.
- Clean frequently used items and areas before and after use with detergent / disinfectant.

### Site Fees

Site fees are payable upon confirmation of bookings, prior to the event.

Site fees may be paid by cash, cheque or electronic payment, payable to Hilltops Council.

Tax receipts will be issued to all stall holders.

Electronic payment details:

*Account Name - Hilltops Council Harden General Account*

*BSB – 062 630*

*Account Number – 10232686*

*Reference: HKF and your business name.*

Site fees are not refundable due to inclement weather conditions or cancellation by the stall holder within 5 days of the festival. However, site fees will be fully refunded in the unlikely event of the festival being cancelled.

### Festival Day

Each stallholder will have a pre-allocated site determined by the committee. Stalls can be setup from 6am and must be ready to commence trade by 10am. There is no vehicle movement within the market stall area between 10am and 4pm. Pack up is from 4pm.

Stallholders must supply their own equipment i.e. tables, chairs, shade structures. If a shade structure is used, it must be properly secured. For a windy day, ensure adequate sand bags. Stall furniture, equipment, marquee guy ropes, vehicles (if part of the stall), etc must be completely contained within and not extend outside the stall site area.

Stallholders are to dispose of all their own waste material into the bins provided around the market stall area.

### Questions & Queries

Please contact :

Lucy Targett

Mobile 0448 255714

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