

HARDEN KITE FESTIVAL

Saturday 12th October 2019 10am – 5pm
Harden Racecourse, Burley Griffin Way Harden NSW 2587

2019 MOBILE FOOD VENDOR APPLICATION FORM

Applications close 30th June, 2019

\$55 Standard site size 6mx3m provide your own power

\$110 Standard site size 6mx3m power to 15amps

Contact Name

Business Name (if applicable)

Address

Phone

Email

Website (if applicable)

Facebook / Instagram (if applicable)

Description of product/s to be sold

Any Special Requirements (There may be an additional charge)

Which site type is being applied for :

\$55 site own power – YES / NO \$110 site to 15amps power – YES / NO

Include with this application:

Copy of current Public Liability 20 million Insurance Certificate of Currency

T H A N K Y O U for submission of your application

We appreciate it and look forward to a wonderful 2018 Harden Kite Festival

Harden Kite Festival contact person : Wendy Medway Mobile 0410 587 212

OFFICE USE ONLY

Payment Method : _____ Payment Date : _____ Stall Number: _____

Information for Mobile Food Vendor Holders

Stalls can be setup from 6am and must be ready to commence trade by 9am. There is no vehicle movement within the market & food stall area between 9am and 5pm. Pack up is from 5pm.

It is important that supply of food is available to attendees throughout all festival hours. Mobile food vendors must ensure their food quantities have to the best of their knowledge been prepared adequately for the attendee numbers provided by the festival organisers.

Applications must be received by 30th June, 2019. Applications will be processed and bookings confirmed upon receipt of the completed application form, public liability insurance certificate of currency for \$20 million and payment.

Site fees are payable upon confirmation of bookings, prior to the event.

Site fees may be paid by cash, cheque, money order or electronic payment, payable to Hilltops Council. Tax receipts will be issued to all stall holders.

Electronic payment details:

Account Name - Hilltops Council Harden General Account

BSB – 062 630

Account Number – 10232686

Reference : HKF and your business name.

There may be applications not accepted for reasons of duplication & limited numbers.

Mobile food vendors holders must supply all their own equipment and ensure it is properly secured. All electrical leads and equipment must be tagged and tested satisfactorily. Power lead tagging may be obtained from Robert Scott Electrical on the day for a small fee.

Each mobile food vendor will have a pre-allocated site determined by the committee.

Mobile food vendors are to dispose of all their own waste material into the bins provided around the Festival area.

Mobile food vendors must ensure they comply with guidelines for food businesses at temporary events. For example, Food Safety Supervisor Certificates should be available in the vehicle and the vendor must have notified their local council of their business and food activity details.

Stall fees are not refundable due to inclement weather conditions or cancellation by the stall holder within 7 days of the festival. However stall fees will be fully refunded in the unlikely event of the festival being cancelled.

For any queries, please contact :

Wendy Medway

Mobile 0410 587 212

Email mktdata@tech2u.com.au

Julie Dunstan

Mobile 0424 663 074

Email hardenkite@gmail.com

Postal address: Harden Kite Festival Committee. PO Box 50 Harden NSW 2587

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